

Howdy! Please find the 2024 Denton County A&M Club Scholarship application included in this email. We have updated our guidelines and some other pieces of the application, so I have included it here for you to share with your students:

- All required documents must be submitted as PDF files and as attachments only. They are not to be written in the body of the email.
- The file naming convention is firstnamelastname\_file (example: missreveillemaam\_transcript). This goes for letters of recommendation that are sent directly to the committee as well.
- **Applicants MUST reside in Denton County, even if your campus serves students from other counties. To ensure that their address is in Denton County, we have included the Denton County Appraisal District's link in the application.**
  - **Applicants who do not reside in Denton county will be automatically disqualified before the application makes it to the committee.**
- **Students need to use a NON school-issued email address.** Our @AggieNetwork.com is often blocked by school districts. If students do not have a personal email address, they are welcome to use a parent's, however, they need to be diligent in checking that email because that is how we communicate. We do not text or call.
- Our scholarship has always been a **need** based award. Please remind students who are applying that we take the family's financial needs into account when determining who is awarded the scholarship.
- Our entire process is online. We do not accept any paper documents. All applications must be completed using the Google Form.
- We encourage students to work out any technology difficulties ahead of time because our deadline is hard and anything sent in after the deadline is automatically disqualified.
- **All letters of recommendation MUST be on a letterhead, even if it is from a non-school entity.**

Lastly, please remind students that they **need to read the entire guidelines portion of the application before beginning the application**. Everything is laid out and gives them exactly what they need to do to successfully complete the application. Our committee can tell if the guidelines are not followed and applications have been disqualified because of that.

**Our deadline is FIRM, so all letters of recommendation, etc. need to be submitted by 5:00 PM on March 10, 2023.**

Thank you!

